

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS
FOR THE DEPARTMENT OF COMMERCE

In the Matter of the Insurance
Producer's License, the Real Estate
Closer License, and the Notary
Commission of Cynthia T. Strand

SCHEDULING ORDER

This matter came on before Administrative Law Judge Manuel J. Cervantes pursuant to a Notice for Hearing and Order to Show Cause, filed April 7, 2010.

Michael J. Tostengard, Assistant Attorney General, represents the Department of Commerce (Department). Cynthia Strand (Respondent) appeared on her own behalf.

By letter dated April 28, 2010, Ms. Strand requested that a continuance of a contested hearing in order to obtain private legal counsel. Her requested is granted without objection.

I am enclosing some information for Ms. Strand from the Office of Administrative Hearings website (*Contested Case Hearing Preparation* and *How to Be a Good Witness*) to help him in preparing for the hearing. There is information in the *Contested Case Hearing Preparation* document on how to contact the Volunteer Lawyers Network concerning possible legal representation.

IT IS HEREBY ORDERED:

1. By 4:30 p.m. on **Thursday, September 9, 2010**, each party will file and serve copies of the pre-labeled exhibits that it proposes to offer into the hearing record. The Department shall label its exhibits sequentially using numbers. Respondent shall label his exhibits sequentially using letters.
2. By 4:30 p.m. on **Thursday, September 9, 2010**, each party will file and serve a list of witnesses that it intends to call at the evidentiary hearing, along with a short summary of the anticipated testimony of their witness(es).
3. By 4:30 p.m. on **Monday, September 13, 2010**, the parties will file and serve a statement (under Minn. R. 1400.6950 (2)) detailing any objection to the foundation of a written exhibit.

4. A hearing in this matter will be held at the St. Paul office of the Office of Administrative Hearings, 600 Robert Street North, St. Paul, MN 55164 on **Thursday, September 16, 2010**, beginning at 9:30 a.m.

Dated: May 10, 2010

s/Manuel J. Cervantes

MANUEL J. CERVANTES
Administrative Law Judge